WorkCentre® 4260
Black-and-White Multifunction Printer

WorkCentre 4260S

A powerful multifunction device with automatic two-sided copy/print/scan, 600-sheet input capacity and Color Scan to Email, Scan to Network and Scan to USB memory drive

WorkCentre 4260X

All the features of the WorkCentre 4260S plus Embedded Fax and LAN Fax

WorkCentre 4260XF

This configuration adds a 500-sheet paper tray, 2000-sheet High Capacity Feeder and Finisher

	WorkCentre 4260S	WorkCentre 4260X	WorkCentre 4260XF
Output Speed			
Single Sided	Up to 55 ppm 8.5 x 11 in. Up to 53 ppm A4 (210 x 297 mm) Up to 40 ppm 8.5 x 14 in.		
Automatic Two-Sided	Up to 25 ppm 8.5 x 11 in. Up to 24 ppm A4 (210 x 297 mm) Up to 22 ppm 8.5 x 14 in.		
Paper Handling - Input			
Duplex Automatic Document Feeder			
Capacity*	100 sheets		
Sizes	Custom Sizes: 2.75 x 6 in. to 8.5 x 14 in.. / 70 x 152 mm to 216 x 356 mm		
Weights	12.5 lb. bond to 28 lb. bond (50 to 120 gsm)		
Bypass Tray			
Capacity*	100 sheets		
Sizes	Custom Sizes: 3.9 x 5.8 in. to 8.5 x 14 in. (99 x 147 mm to 216 x 356 mm)		
Weights	16 lb. bond to 53 lb. bond (60 to 200 gsm)		
Media Types	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Heavyweight Archive		

* Paper capacities are based on 20 lb/75 gsm stock; capacities will vary with different weight stocks.

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Tray 1 (Standard)	
Capacity*	500 sheets
Sizes	Custom Sizes: 3.9 x 5.8 in. to 8.5 x 14 in. / 99 x 147 mm to 216 x 356 mm
Weights	16 lb. bond to 28 lb. bond (60 to 105 gsm)
Media Types	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Archive

Trays 2 (Standard on 4260XF)	
Capacity*	500 sheets
Sizes	Custom Sizes: 3.9 x 5.8 in. to 8.5 x 14 in. / 99 x 147 mm to 216 x 356 mm
Weights	16 lb. bond to 28 lb. bond (60 to 105 gsm)
Media Types	Plain paper Envelopes Labels Transparencies Card Stock Recycled Punched Pre-printed Archive

High Capacity Feeder (Standard on 4260XF)	
Capacity*	2000 sheets
Sizes	Custom Sizes: 5.5 x 8.5 in. to 8.5 x 14 in. / 148 x 210 mm to 216 x 356 mm
Weights	16 lb. bond to 28 lb. bond (60 to 105 gsm)
Media Types	Plain paper Card Stock Recycled Punched Pre-printed Archive

Paper Handling - Output	
Standard Output	500 sheets
Finishing	Offline Convenience Stapler: 50-sheet, single position (standard on 4260XF)

Print	
First-Page-Out-Time	As fast as 6 seconds
Print Resolution	600 x 600 dpi (up to 1200 x 1200 enhanced image quality)

* Paper capacities are based on 20 lb/75 gsm stock; capacities will vary with different weight stocks.

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Memory (Std/max)	256 MB / 512 MB
Processor	400 MHz
Hard Disk Drive	80 GB (Standard)
Language Support	Postscript® 3™ compatibility PCL® 5e emulation PCL® 6 emulation
Connectivity	USB 2.0, 10/100 Base-TX Ethernet
Printing Features	Custom page size Watermark Secure Print Sample Set Delayed Print Cover Selection Paper Selection by Attribute Toner Saver N-Up Image Rotation Saved Settings Booklet Creation Fit to New Paper Size Collation Print to / From Hard Drive Print from USB Memory Drive
Print Drivers	Microsoft® Windows® 2000/2003 Server/XP/XP Professional/Vista Mac OS® X version 10.3 and above Sun Microsystems Solaris™ 9/10 Linux Red Hat® ES Fedora™ Core 4 SUSE IBM AIX® 5 HP-UX 11.0/11i Novell NetWare® (IP only) SCO® Xerox Global Print Driver Xerox Mobil Express Driver
Font Capability	136 PostScript® fonts 80 PCL® fonts

Copy

Document Scanner	Duplex Automatic Document Feeder with 100-sheet capacity
Sides (input:output)	1:1, 1:2, 2:2 and 2:1
Quantity	1 to 999
Resolution	600 x 600 dpi
Concurrency	Concurrent scanning and printing
First-Copy-Out-Time	As fast as 5 seconds

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Copy Features	Collation Reduce/Enlarge 25 to 400 % (from Platen and ADF) Book Copying Mixed-size Originals Edge Erase Image Shift Booklet Creation Covers Lighten/Darken Transparency Separators Multi-up ID Card Copy Copy to Hard Drive Background Suppression Poster

Fax

Embedded Fax, LAN Fax (Optional on 4260S – 1 line), Network Server Fax Enablement (Optional)

Fax Speed	33.6 Kbps
Memory	80 GB
Resolution	Up to 600 x 600 dpi (superfine) resolution
Compression	MH, MR, MMR, JPEG and JBIG
Fax Features	Color Fax Send Address Book Polling Mailboxes Forward to Fax / Email Secure Fax

Scan

Capability	Black-and-white and color scanning
Concurrency	Scan while the system is printing copy or network print jobs, or while it is transferring scan to network or fax jobs
Input Speed	Black-and-white: Scan up to 55 ipm (8.5 x 11) Black-and-white Text and Photo: Scan up to 55 ipm (8.5 x 11) Color: Scan up to 25 ipm (8.5 x 11)
Resolution	600 x 600 dpi 400 x 400 dpi 300 x 300 dpi (color maximum) 200 x 200 dpi 100 x 100 dpi 72 x 72 dpi
Maximum Scan Area	8.58 x 15.75 in. / 218 x 400 mm
Network Protocol	FTP HTTP HTTPS SMB
File Formats	TIFF Multipage TIFF JPEG PDF

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Supported Scan Destinations	Scan to Email Network Scanning Network Scan to TWAIN/WIA applications Scan to USB Memory Drive
Scan to Email	• Direct document email from device • Manual or directory Exchange/Notes/LDAP address searching • "From" field auto-populated from LDAP (only when authentication is used)
Network Scanning	Uses templates to send scanned images to predefined locations
Scan to USB	Scans can be loaded directly onto a user's portable USB storage device

Scanning Solutions

Scan to PC Desktop® Personal Edition (1 Seat)	A desktop and server-based offering that provides document imaging, archiving, editing and organization tools • ScanSoft PaperPort – image viewing and file management software • ScanSoft OmniPage (for desktop/client installation) – OCR and file format conversion software • Image Retriever – provides fully automated retrieval of scanned images direct from a scan enabled Xerox WorkCentre to individual desktops

Accounting

Xerox Standard Accounting

Tracking	Copy, Print, Fax and Scan usage
Accounting	Up to 500 User accounts Up to 250 General accounts Up to 250 Group accounts
Features	Enable/disable via the web UI or the GUI in tools, admin can manage the feature remotely via the web UI, Data can be exported via a CSV file, user required to enter XSA ID into the print driver when submitting a print job, similar to secure print.
Network Accounting Enablement (Optional)	Enhanced Network Accounting with up to the minute data on how the device is being used; comprehensive management and enterprise scale tracking and reporting of device usage of copy, print, scan and server fax. Various options available through Xerox Alliance Partner solutions. For details visit www.xerox.com
Accounting Control	Xerox Standard Accounting Network Accounting (with third party integration) Supports Foreign Device Interface

Security

Security Features	Image overwrite security Network Authentication 802.1x SNMPv3 Audit log HTTPS (SSL) Secure Print Secure Fax IPSec Secure LDAP IPv6 Xerox Secure Access

Device Management

Xerox CentreWare® Web

	• A Web-based server application for network administrators that permits Web browser-based device management from any workstation, whether running Windows or UNIX or any other operating system • Works with any SNMP-managed printer from any manufacturer • Provides help with device discovery and installations, health checks and troubleshooting, and device upgrades, as well as basic accounting and asset management

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Xerox CentreWare® Internet Services - Integrated Device Web Page	
Device Status	Web server embedded • Tray status/contents • Consumables status
Print Queue Viewing	Complete job print queue management—hold, release, promote and delete
Job Submission	Print-ready files (PS, PCL, TIFF, PDF) Output feature selection
Device Administration	Allows simple, remote installation setting of configuration options and management of the device
Browsers	Windows® XP, 2000: Netscape Navigator®, Firefox® Microsoft® Internet Explorer Macintosh® 9.x/OS X: Netscape Navigator® 6.x, Apple® Safari™, Firefox® Linux: Netscape® 6.x

Device Specifications

Duty Cycle

Up to 250,000 pages / month

Recommended Monthly Print Volume

Up to 30,000 pages per month

Rated Engine Life

Up to 1,500,000 pages

Power Consumption

Printing	794 watts
Standby	111 watts
Power save	20 watts
Warm up (from power save)	First Print: As fast as 32 seconds User Interface ready and programmable: 2 seconds
Warm up (from power on)	First Print: 73 seconds (maximum) User Interface ready and programmable: 54 seconds (maximum)
Operating Temperature Range	50˚ to 90˚ F (10˚ to 32˚ C)
Storage Temperature Range	-4˚ to 104˚ F (20˚ to 40˚ C)
Maximum Humidity Range	20 % to 80 %

Dimensions and Weights	Width	Depth	Height	Weight
4260S	24.5 in. / 622 mm	19 in. / 483 mm	25.5 in. / 648 mm	97 lbs / 44 kg
4260X	24.5 in. / 622 mm	19 in. / 483 mm	25.5 in. / 648 mm	98 lbs / 44.5 kg
4260XF	39.5 in. / 1003 mm	26 in. / 660 mm	46 in. / 1168 mm	205 lbs / 93 kg

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Package Dimensions	Width	Depth	Height	Weight
4260S	32.1 in. / 815 mm	23.7 in. / 602 mm	27.6 in. / 701 mm	113.8 lbs / 51.6 kg
4260X	32.1 in. / 815 mm	23.7 in. / 602 mm	27.6 in. / 701 mm	114.4 lbs / 51.9 kg
4260XF	26 in. / 660 mm	34.5 in. / 876 mm	80 in. / 2,032 mm	278.8 lbs / 126.5 kg

Certifications	
	FCC Part 15, Class A, FCC Part 68, Listed UL 60950-1/CSA 60950-1-03, CE Mark applicable to Directives 73/23/EEC, 89/336/EEC and 1999/5/ EC, Section 508 ADA

What Comes in the Box	
	WorkCentre 4260 Starter Toner cartridge (12,000 print capacity)* Drum cartridge (80,000 yield)** Software and documentation CD, User manual, Quick Installation guide, Warranty booklet and Registration card Power cord Fax phone cord (X and XF configurations)

Supplies and Options	Description	Order Number
	Toner Cartridge – approx. 25,000 pages*	106R01409
	Drum Cartridge – approx. 80,000 pages**	113R00755
	Maintenance Kit – 200,000 pages**	115R00063
	Network Accounting Enablement	098S04928
	Network Fax Server Enablement	098S04931
	Fax Kit (Parallel)	097N01685
	Fax Kit (Serial)	097N01686
	256 MB Memory Upgrade	098N02200
	500-Sheet Paper Tray	097N01524
	Two Tray Stand	097S03677
	2000-Sheet High Capacity Feeder	097N01684
	Finisher	097N01715
	Staple Cartridge	008R12941

Country of Origin	
	Manufactured in Korea

* Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and media used.

** Yield will vary depending on job run length, media size and orientation.

Supplies Recycling Program

Consumables for the WorkCentre 4260 are part of the Xerox Green World Alliance Supplies Recycling Program.

For more information, please visit the Green World Alliance website at www.xerox.com/gwa.